

# HANDBOOK

Peace Evangelical Lutheran School  
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*Train a child in the way he should go, and when he is old he  
will not turn from it. Proverbs 22:6*

*But seek first his kingdom and his righteousness, and all these things will be given to you as well.  
Matthew 6:33*

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## **Introduction**

This handbook provides help and information on policies concerning our school. Our school must be conducted in an orderly and decent manner. We therefore expect that parents will read and acquaint themselves with the contents of this handbook. By enrolling your child in this school, you agree to abide by all the rules and policies as set forth in the handbook.

## **Board of Education**

Our Lutheran Elementary School is operated by Peace Evangelical Lutheran Church. It is under the supervision of the Board of Education. It is the duty of the Board of Education to work in harmony with both the teachers and the pastor to promote the cause of Christian education in the congregation. It is also the duty of the Board of Education to see that the instruction of the children is carried out in an effective manner in accordance with the principles of a Christ-centered education.

## **Purpose of Our Lutheran Elementary School**

Responsibility for the training of God's children rests upon the parents of the children and the Christian congregation. Peace Evangelical Lutheran Church has established a Lutheran Elementary School to assist parents in carrying out their personal obligation for the Christian training of their children.

## **Objectives**

Because we recognize our children as gifts of God and because we want to do all we can for their temporal and eternal welfare:

- The children will learn to know and live a life that is grounded in the Word of God.
- Every subject of the curriculum will be taught in the light of God's Word.
- The Christian education offered at Peace Lutheran School will prepare children not only for this life, but also, and most importantly, for the life of the world to come – eternal life in heaven.
- We will lead the children and encourage them to dedicate their lives in joyful praise, service, and obedience to our triune God.
- We will develop competent Christian citizens through a sound academic program.
- We will strengthen the congregation and the church generally through the training of Christian young people.

## **Home and School Cooperation**

Our Lord through His Word has bound the home and school together as a unit with one and the same purpose. He says, "These commandments that I give you today are to be upon your hearts. Impress them on your children. Talk about them when you sit at home and when you walk along the road, when you lie down and when you get up." (Deuteronomy 6:6-7) Parents dare not give up their God-given responsibility when they send their children to school.

The teacher's part is to give additional training to that of the parents. Parents and teachers must join together in this work. Our most important task is to nurture the faith of those souls entrusted to us, so that nothing may rob the children of God's gift of eternal life in heaven.

Children learn how to be responsible, first and foremost, from their parents.

Therefore, it is expected that parents will:

- See that the child is regular and prompt in attendance.
- Provide well-balanced meals, including a good breakfast.
- Enforce reasonable bedtimes to ensure adequate sleep.
- Take an active role in being sure that the child's homework and memory work assignments are completed each day.
- Prohibit the child from bringing unnecessary and distracting items to school. This includes money, toys, stuffed animals, electronics, and the like.
- Be sure that the child wears proper clothing, including boots, mittens or gloves, and a winter coat during inclement weather.
- Refrain from being critical of school procedures in the presence of the child.
- Attend church regularly with the child.
- Let the Word of God be the sole guide in all phases of daily living and conduct.

It is important that the children realize they are under the authority of every teacher, not just the principal or their own teacher. Children are to respect those placed in authority over them, including classroom helpers who may supervise them from time to time.

### **Non-Discriminatory Policy**

Peace Evangelical Lutheran School admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school enrolled according to the policies set forth in the Enrollment Policy. It will not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, athletic and other school-administered programs.

### **Enrollment Policy**

#### Introduction

1. Peace Evangelical Lutheran School exists as an arm of Peace Evangelical Lutheran Church. As such, its primary purpose is to assist the parents of our church in their God-given responsibility to train their children to grow in the grace and knowledge of our Lord and Savior, Jesus Christ (2 Peter 3:18), and to serve God with a dedicated, Christian life. Therefore, maintaining a healthy majority of Peace Lutheran Church students within the student body is a concern of our church.
2. As Christians, we are interested in winning all people for Christ and eternal life through the Gospel and in offering the truth of God's errorless Word, the Holy Bible, to those who are interested in learning this truth for themselves and their children.
3. Peace Lutheran School offers an education centered on Christ taught by teachers who have publicly professed the Christian faith as confessed and taught by the Wisconsin Evangelical Lutheran Synod (WELS).
4. It is not the purpose of Peace Lutheran School to be merely a private school or to offer a non-denominational Christian education. The teachings of the Holy Bible as confessed and practiced by the WELS will be the basis for all religious instruction and for any discipline that is carried out or policies that are implemented.

### Part One. Member Enrollment Policy

1. Preference will be given to children of members of Peace Evangelical Lutheran Church. Application is to be made to the principal.
2. No tuition will be asked of members. It is expected that they will support the school through their generous weekly contributions to Peace Evangelical Lutheran Church. The cost of educating a child in our school is approximately \$6000 per year. Members should prayerfully consider this amount when planning their offerings.
3. Second preference shall be given to children of WELS congregations without a Lutheran elementary school.

### Part Two. Non-Member Enrollment Policy

1. We recognize that the Christian education of an active churched Christian is a part of the responsibility of his pastor's ministry, and proselytizing is actively seeking to win members away from the flock of another shepherd. It is not the mission of Peace Lutheran School to gain or recruit members who are already actively churched in another Christian denomination. We are willing to introduce our school and its ministry to any and all who inquire. However, Peace Lutheran School will not actively seek to enroll children whose families are members of or actively involved in another Christian church.
2. Peace Lutheran School is willing to offer a Christian education to those children of elementary school age:
  - A) Who possess a reasonable ability to learn at their grade level as determined by the faculty
  - B) Whose parents have been interviewed by the principal and the pastor
  - C) Whose parents agree to make the required tuition payments in a timely manner, and
  - D) Whose parents are willing to learn the truths of God's Word as believed, taught, practiced, and confessed by the WELS.
3. Parental willingness will be demonstrated by the following:
  - A) The desire and consent of the student's parents/guardians that the student be educated at Peace Lutheran School.
  - B) Consent of the student's parents/guardians to entrust the spiritual training of the student to the teachers of Peace Lutheran School through the instruction, counseling, and discipline received at the school. This includes the student attending and participating in all religion classes and devotions conducted at the school as well as participating with his/her class in singing in church on scheduled dates.
  - C) Consent on the part of the student's parents/guardians to gain an understanding of the WELS doctrinal position that is taught at Peace Lutheran School by receiving instruction in that doctrinal position. Instruction consists of a ten-lesson, regularly scheduled Bible information class. This class must be completed by the end of the first school semester.
  - D) An understanding on the part of the student's parents/guardians and the student that it is part of our mission to present the WELS doctrinal position in the classroom as Bible-based truth that is not subject to argumentation.

E) An understanding on the part of the student's parents/guardians and the student that enrollment in our school and participation in its activities depends in part on a respect for God's Word as taught in our school as well as respect for the authority of the faculty and staff of Peace Lutheran School. Any demonstrated disrespect for God's Word or for a member of the faculty or staff as well as any demonstrated lifestyle or activity, either at school or away from school, that would bring into question the desire for a Christian education in our school may be grounds for suspension or expulsion from Peace Lutheran School.

4. Should non-members fail to comply with any or all of the requirements in points 2 and 3 above, this will be considered sufficient reason for immediate dismissal of their child from our school. Tuition may be refunded on a prorated basis as determined by the Board of Education.

## **Fees**

A yearly fee is charged for each student. This student fee covers the use of textbooks as well as consumable materials. The student fee for Grades 1-8 for the 2009-2010 school year is \$250. The student fee for kindergarten is \$125.

Students are provided with a list of required school supplies which they must purchase prior to the start of the school year. This list includes religious instruction books that are to be purchased through the school.

## **Care of Books**

All textbooks used by the students are supplied by the school. The students are expected to keep these books in excellent condition by properly using them and not abusing them. If it is found that a student has abused a book in any way so as to damage it, that student will be charged the full replacement cost of the book. This includes library books that may be damaged or not returned.

Damages include, but are not limited to:

- Damage to the book by water or other liquids
- Damage to the book by food
- Tearing of the pages
- Pet damage
- Writing or marking in the book
- Broken binding or cover

Students are to handle books with care, remembering that we are to be faithful stewards of all that God has given us.

## **Curriculum**

A school curriculum consists of all the experiences that come to the child through the school. Therefore, our curriculum shall provide as much as it is possible within the limits of the school for the total needs of every child – spiritual, mental, physical, and social. This is expressed in Luke 2:52, “And Jesus grew in wisdom (mental) and stature (physical), and in favor with God (spiritual) and men (social).”

We strive to meet the curriculum goals of the State of Indiana. The Terra Nova standardized testing program is utilized to help evaluate student progress. This is a nationally recognized test that measures students' academic progress against national norms. Results will be shared at the third quarter parent-teacher consultations.

The general areas of learning for Grades 1-8 are:

*Religion – Worship*

Old and New Testament

Bible History

Catechism (Grades 5-8)

Memory Work

Hymn Study

*Language Arts*

Phonics (Grades 1-3)

Reading

Spelling

English (grammar and writing)

Literature

Penmanship (Grades 1-4) *Mathematics*

General Mathematics

Algebra

Geometry

*Social Studies*

History

Geography

Current Events

*Science*

General Science

Earth Science

Life Science

*Music*

Music Theory

Singing

Music Appreciation

*Art*

Art Production

Art Appreciation

*Spanish*

*Physical Education*

*Computers/ Keyboarding*

The general areas of learning for Kindergarten are:

*Word of God*

*Letters and Numbers*

*Phonics*

*Reading Readiness*

*Mathematics*

*Spanish*

*Motor Skills*

In addition to these areas of learning, Peace Lutheran School also offers:

Band lessons with a qualified instructor

Participation in the Michigan Lutheran High School (MLHS) band program

Middle school athletics program (Grades 7-8) for boys' and girls' basketball, girls' volleyball, boys' and girls' soccer, and cheerleading

Boys' and girls' basketball jamborees

Spelling bee sponsored by MLHS

Quiz bowl sponsored by MLHS

Forensics meet sponsored by MLHS

Spring track and field day at MLHS

## **Chapel**

A weekly chapel service is held each Friday. All children worship together at this time. These devotions are generally conducted by the pastor. Parents are invited to attend.

## **Mission Offerings**

Students will be given the opportunity to donate to missions. Four different mission projects are selected each year. They are supported by offerings during each quarter of the school year. Children are supplied with offering envelopes for this purpose. The envelopes are collected on Wednesdays. By this means the school children can take an active part in helping to spread the Gospel of salvation.

## **School Attendance / Absenteeism / Tardiness**

The school recognizes that your children are God's gifts to you, and the final authority for all the Christian education that is given to a child is in the hands of parents. The Lutheran Elementary School is in existence to help parents do their job of "bringing up children in the training and instruction of the Lord." (Ephesians 6:4)

At the same time, the school recognizes its responsibilities to the congregation and our Lord to give the best possible assistance and encouragement to parents in their duties as Christian parents.

A successful education requires consistent attendance when school is in session. Regular, consistent attendance develops dependability and responsibility in the student and is vital to his/her academic achievement. Most of the education of elementary school children occurs during the learning experiences in school. Time that is lost in the classroom can never be made up, even if homework assignments are dutifully accomplished outside of school.

The school, for that reason, strongly discourages parents from removing their children for vacation during days when school is in session. Medical appointments should be scheduled after school hours or on non-school days. Check the school calendar for specific dates. Students removed from school for medical appointments or other reasons will be marked tardy.

If your child will be absent from school due to illness, you are required to call the school by 8:25 AM. You will be expected to make arrangements to pick up work that the child will miss that day. Valid excuses are illness on the part of the student or death in the immediate family. Absences of five days or more due to illness require a doctor's written authorization.

Absence from school does not excuse the student from his/her schoolwork. All work must be made up. Planned absences require a note to the child's teacher one week in advance. If possible, the teacher may prepare assignments for the child to complete during the time of his/her absence.

Failure to call the school by 8:25 AM will result in the tardy or absence being unexcused. This requirement also applies to school days when a field trip or other school-related activity is planned. Every five unexcused tardies per quarter will result in one unexcused absence. If a child accumulates five unexcused absences in one quarter, further action may be required. This may include referral to legal agencies.

## **Assignments**

Whatever work cannot be finished during school hours is to be considered homework. All work is to be completed neatly. Work that is not done properly may be required to be done over. Most of the work will be completed in school. Ample time to do schoolwork is provided during the school day. Children who make good use of this time to work in school should not need to spend excessive time to complete their assignments at home. Occasionally, projects or special assignments will need to be completed at home. All children will be required to do a certain amount of memory work that must be studied at home.

From time to time, your child may be sick or miss school for another reason. Make arrangements to pick up make-up work before your child returns to school. It is better for the student to have at least started on his/her work before he/she comes back to school and is given new assignments. Children returning to school after an absence will work on make-up work during recess time until it is completed. The student will be expected to complete make-up work within the same number of days that he/she was absent.

Assignments not handed in when they are due are considered late work. Grades may be reduced on late assignments. Work not completed by the end of the quarter may be recorded as zero credit. At the teacher's discretion, a report card might not be issued until missing work is completed.

## **Memory Work**

Students are required to memorize Bible passages, sections of the catechism, and hymns. The reason for this is to give the children a foundation of Biblical truths that they can use throughout their lives. Parents are expected to help their child learn memory work at home and listen to it before the child comes to school in the morning. This will show the child that memory work is important. This process is valuable for all grade levels.

## **Placement and Advancement**

To start kindergarten, the child must reach his/her fifth birthday by September 1 of the year in which he/she is to be enrolled. Students will be screened for kindergarten readiness prior to enrollment. Students will be admitted to other grades on presentation of records showing satisfactory completion of previous grades. The school reserves the right to determine the grade placement of a child through special testing if this should appear necessary.

Promotion of a student to the next grade is determined by the student's total development; achievement; effort; mental, physical, social and emotional maturity; and other factors as the best interest of the child and the school may require. For example, in cases of excessive absences, the promotion of the student must be left to the discretion of the faculty and principal.

## **Discipline**

The Christian is well aware of the undeserved love that his Lord has showered upon him. This alone can and will move him to show love, kindness, and consideration toward everyone with whom he is in contact. Our Lord says in I Corinthians 10:31, "So whether you eat or drink or whatever you do, do it all for the glory of God." This is the guide for all Christians, that all things be done to His glory.

Students in our school will be expected to conduct themselves as Christian young people at all times; whether they are in school, on the playground, on a field trip, at an athletic contest, or the like.

In all discipline problems the child will be admonished using Scriptural principles. Discipline will be carried out in this order: teacher, principal, pastor, Board of Education. Continued problems may result in suspension at the discretion of the principal. If efforts to resolve the problem are unsuccessful, a child may be expelled by decision of the Board of Education. We hope and pray that no disciplining will need to go beyond the teacher.

In certain situations, students may be physically restrained or redirected by school personnel.

As a condition of enrollment in our school, all students have certain responsibilities. To maintain an atmosphere conducive to learning, the following will be required of all students and their parents:

- Children are expected to participate in recess, unless the parent sends a note with a specific reason. Illness or injury excuses of more than one week require a doctor's written authorization. The teacher may take away recess as a disciplinary measure or to require a student to finish schoolwork.
- Gum is not allowed on school or church grounds at any time.
- Quiet and order must be maintained during school hours. This includes being quiet in the hall, restrooms, etc. This also means that children left alone momentarily in the classroom must remain quiet.
- Children will not be allowed to go in and out of the building without a supervisor's permission.
- All children and their parents are expected to show proper respect in speaking to teachers and staff by using the proper title of respect: Pastor, Mr., Mrs., or Miss.
- Students are to respect the property of others and are not to borrow or take anything without permission.

Parents should understand that children in a school situation need to be managed differently than at home. This may involve a set of expectations or style of discipline that is different from that which is regularly practiced in your home.

### **Telephone**

Parents should call outside of school hours, if at all possible. Our school does not have a receptionist. You may have to leave a message on our answering machine. We do check for messages throughout the school day.

No child will be called from the classroom during school hours unless an emergency arises. Parents wishing to talk to their children personally should do so outside of school hours.

Children wishing to make calls must first ask for permission from the teacher.

### **Lunch**

All students must bring their own lunches. Include just what your child is likely to eat that day. Children are not allowed to trade their food with others or to throw food away. Uneaten food will be sent home. Include napkins and a spoon or fork, if your child needs one. A refrigerator is available should you wish to keep the lunch cold.

Purchasing a fast food lunch for your child and bringing it to school for consumption is not allowed.

Do not send a carbonated drink as a beverage.

You may include a snack to be eaten at morning recess.

On occasion, hot lunch is offered. You will receive a note with pertinent details. Hot lunch is optional; however, students are required to eat food which they have taken.

### **Dress Code**

We expect our students to follow the principle that their bodies are temples of the Holy Spirit and should be kept clean and healthy. Their appearance ought to be neat, clean, moderate, and in good taste. Final authority as to what is or is not acceptable is in the hands of the faculty. If you question whether certain clothing is acceptable, refrain from allowing the child to wear it to school. The following guidelines apply during school hours and at school-sponsored events:

- Clothing is to be clean and neat. Clothing that is sloppy, unclean, inside-out, or has holes that have not been patched is unacceptable.
- Clothing that advertises or has slogans relating to beer, alcohol, drugs, tobacco products, bars, music groups, activities sponsored by other church bodies, professional wrestling, improper language (even if only implied), immoral actions, or that shows poor taste, possibly causing offense, may not be worn.
- No hats, caps, scarves, or other headgear may be worn during the school day. Scarves, etc., for tying girls' hair may be allowed.
- Clean, neat shoes are to be worn. Socks or hosiery must be worn with all footwear. No flip-flops or sport sandals are allowed. Sandals with heel straps may be worn. Shoes designed to be laced must be laced and properly tied. "Heelys" may be worn, but the wheels will not be allowed in school.
- Sweat pants, flannel pants or pajama pants, and tear-away athletic pants are not allowed.

- Shorts are considered acceptable from May 1 through September 30. Shorts are defined as pants finished above the knee. Shorts must reach beyond the fingertips when a student is standing. Spandex shorts, biker shorts, and cut-offs are not permitted.
- Tank tops, muscle shirts, and sleeveless or mesh sports jerseys are not to be worn alone as outer clothing. This includes tops with straps less than two inches wide.
- Girls – Skirts must reach beyond the fingertips when a student is standing. The following items are not acceptable: halter tops; tube tops; see-through tops; spaghetti straps; tight tops; bare-midriiffs; low-cut blouses, sweaters, or dresses (front or back). Proper undergarments should be worn but should not be visible.
- Hair should be clean and neat. Extreme hair styles and colors are not acceptable.
- Jewelry may be worn, provided it is not a distraction to the child or the classroom. Boys may not wear earrings. Visible body piercings or tattoos are not allowed.
- Make-up should be kept at a minimum.

The teacher or principal will notify parents if the dress code is violated. Proper correction is expected. Repeated violations of the dress code may require further disciplinary action.

Parents should enforce the dress code by seeing that their child is properly clothed according to the guidelines. Of course, no set of guidelines can be all-inclusive. We enlist your aid in seeing that not only the letter, but the spirit of the dress code is followed by your child.

### **Weapons Policy**

Peace Lutheran School will make every effort to ensure the safety of its students, faculty, and staff. As a part of this effort, no one shall possess, use, or threaten the use of a weapon or look-alike weapon on school property or at any school-sponsored function.

This policy applies to any object that by its design, use, or intended use could cause bodily harm or property damage or intimidate other persons.

Weapons include, but are not limited to, the following:

- Firearms (loaded or not; operational or not)
- Knives (including switchblades and pocket knives)
- Bows and arrows
- Martial arts equipment

The use of certain items not designed as weapons will also fall under this policy, if they are used to cause, or with intent of causing, bodily harm or property damage, or to intimidate others. Such items include, but are not limited to, the following:

- Chains
- Belts
- Sprays
- Stun guns
- Matches
- Explosives, including firecrackers
- Dangerous chemicals

## **Emergency Plans**

Peace Lutheran School has detailed emergency plans in place. Drills will be conducted at various times throughout the year. If it is determined that children are to be sent home due to an emergency situation, they will be released **only** to their parents or persons designated on the registration form. Parents will be told where to pick up their children.

## **Drugs, Alcohol, and Tobacco Policy**

The possession, use, or distribution of alcohol, tobacco, or any drug or controlled substance by any student is strictly forbidden. This policy includes any church or school property or any church or school-related activity. Proper disciplinary action, which could lead to expulsion, will be enforced for the welfare of the student body.

The distribution of any child's medication will be handled by the teacher. Parents are to provide necessary instructions for its use.

## **Participation**

All students are required to go outdoors at recess, weather permitting, unless the student has schoolwork to do or has a written excuse from his/her parent.

Your child must be dressed appropriately for the weather. This includes a warm coat, gloves or mittens, and a hood or cap in colder weather. Once snow is on the ground, children must have boots. Children without adequate clothing will not be allowed to play outside.

When the wind chill temperature is less than 10° Fahrenheit, recess will be held indoors.

All students are required to take part in organized games or the physical education program unless they have a parental or medical excuse not to take part for health reasons.

All students are required to participate when their class sings in church.

## **School Closing**

If it becomes necessary to close school due to inclement weather or other emergency, notice will be given by announcement over the following media outlets: WNDU TV16, U93 FM, WSBT TV22, WSBT 960 AM, WNSN 101.5 FM, and WZOC 94.3 FM.

We DO NOT follow the South Bend Community School Corporation's or any other school corporation's inclement weather closing.

## **Transportation**

We do not provide bus service. Parents will be required to transport their children to and from school or make arrangements for this service on their own. We rely on parent volunteers to transport students to athletic events, field trips, or after-school activities.

## **Insurance**

Since children are particularly susceptible to injuries, we encourage you to review your present health and accident insurance program to make sure your coverage is adequate. Peace Lutheran School carries only secondary medical insurance for its students. Primary medical insurance is the responsibility of the student's parents or guardians.

## **Consultation**

Mandatory parent-teacher consultations will be scheduled after the first and third quarter report cards are issued. Both parents are expected to attend. Teachers may require consultations with parents at other times during the school year.

Parents should feel free to make appointments for consultation with the teacher. However, teachers are not available for consultation before or during the school day. Any parent wishing to observe during the school day is welcome to do so. Make arrangements for such a visit with the teacher beforehand.

In all matters which may be the result of a misunderstanding, you are advised **FIRST** to contact the teacher concerned in the matter. Do not voice any possible grievance to the principal, pastor, or members of the Board of Education, as they will take part in such discussions only after the matter has been discussed with the teacher. Also avoid discussions with other parents or students.

Matters concerning overall school policy or procedures should, of course, be brought to the attention of the principal or the Board of Education.

## **School Hours**

Kindergarten is in session Mondays, Wednesdays, and Fridays and follows the same time schedule as Grades 1-8.

Classes begin at 8:30 AM. This means that children are to be seated and prepared for the day to begin at that time. Accordingly, children should arrive at school at approximately 8:15 AM. The time before school is used by the teachers to prepare for the school day. Children who arrive at school early are expected to occupy themselves quietly and prepare for the day ahead.

Morning recess is scheduled from 10:00 to 10:15 AM. Noon lunch and recess is from 12:00 to 12:45 PM. Classes are dismissed at 3:00 PM. Children will be released from the building once their transportation has arrived. Children who are not picked up by 3:15 PM will be sent to after-school care and will be charged accordingly.

Teachers must be notified by the child's legal guardian, either in person, by phone, or in writing, to allow a student to leave the school grounds or to ride home with anyone other than their regular ride. The guardian must also notify the teacher if the child is to walk home.

The playground is not supervised by school staff after 3:00 PM. Parents must supervise their own children at that time.

## **Physical**

Students desiring to enter kindergarten or enrolling in the seventh grade will be required to have physical, dental, and vision examinations. You will receive forms for these examinations.

## **Health Records**

Indiana law requires that students attending school provide health and immunization records to the school office. No child shall be permitted to attend school without furnishing up-to-date health records. A listing of necessary immunizations will be provided upon request.

## **Parents Can Help**

Parents often ask what they can do to help the child in school. Here are some ways parents are expected to help their child:

- Show interest in your child's work and school.
- Check your child's folder every day after school. Pay attention to any notes and also review your child's corrected work.
- Communicate with your child's teacher. Don't be afraid to ask questions.
- Encourage your child to play games suitable for his/her age and skill. Be sure to include outdoor activities.
- Expose him/her to wholesome experiences, including worthwhile and God-pleasing television programs and videos.
- Expect your child to be courteous and considerate. Also, insist upon orderly behavior at all times.
- Read with your child on a regular basis.
- Have regular family devotions and table prayers with your child.
- Pray for your child and your child's teachers.

## **Conclusion**

This handbook contains answers to many of the questions parents might have about the school. If you have further questions, please contact your child's teacher or the principal.